



DEPARTMENT OF THE NAVY
COMMANDER
NAVAL EDUCATION AND TRAINING COMMAND
250 DALLAS STREET
PENSACOLA, FLORIDA 32508-5220

Canc: Oct 04

NETCSTAFFNOTE 5000
N00GR

OCT 23 2003

NETC STAFF NOTICE 5000

From: Commander, Naval Education and Training Command
To: Staff, Naval Education and Training Command

Subj: COMMAND EVALUATION PROGRAM

Ref: (a) CNETINST 5000.4B

Encl: (1) Review/Audit Plan for FY 2004

1. Purpose. Under the guidelines of reference (a), enclosure (1) announces planned reviews/audits for FY 2004. The work will be performed by N00GR and will focus on NETC Staff procedures.
2. Action. Specific start dates will be announced by separate memorandum. Additional reviews may be added as conditions warrant.

A handwritten signature in black ink, appearing to read "F. L. Salomon", is positioned above the printed name and title.

F. L. SALOMON
Chief of Staff

OCT 23 2003

REVIEW/AUDIT PLAN FOR FY 2004

1. Title Review of Government Travel Credit Card (GTCC) Program

Objective Evaluate Staff compliance with travel card procedures.

Reference EBUSOPSOFFINST 4650.1
2. Title Review of NETC Headquarters Efforts to Institute Operational Risk Management (ORM)

Objective Assess how well the Staff is employing ORM.

Reference OPNAVINST 3500.39A; CNET Pensacola FL 071500Z Nov 01
3. Title Review of Government Commercial Purchase Card (GCPC) Program

Objective Evaluate Staff compliance with GCPC procedures.

Reference EBUSOPSOFFINST 4200.1
4. Title Review of Prior Year Unliquidated Obligations

Objective Assess the effectiveness of procedures used to resolve/clear prior year unliquidated obligations.

Reference DOD 7000.14-R, Financial Management Regulation (FMR), Volume 3, Chapters 8 and 15